



## Sub-Committees, H.A.R.A., Work Groups Monthly Report Submissions

*May 8, 2019 Meeting*

Mission: A community working together to achieve access to safe and affordable housing for all residents of Genesee County.

### Reports Received:

Housing Assessment and Resource Agency (H.A.R.A.)

HMIS Agency Administrator

Point in Time (PIT)

Interagency Service Team (IST)

Social Security Outreach Accessibility and Recovery (SOAR)

By-Name List (BNL)

Engagement

### Rescheduled / Cancelled Meetings/No Report:

Continuous Quality Improvement

Legislative Action / ID Taskforce/Veterans SD

**H.A.R.A Report  
Shelter of Flint  
April 2019**

Walk-Ins: 1219  
 Call-Ins: 616  
 Sack Lunches Provided: 800  
 New Mailboxes Opened: 52  
 Referrals (Food/Clothing/Personal Needs) Provided: 376  
 Housing Resources Info/Packet Provided: 99

**Coordinated Entry System (CES):**

- \*Working with Shelters to establish efficient referral process.
- \*Working with Shelters to establish days in the shelter for the Housing Resource Specialists (HCV & ESG) to be present for clients and shelter staff.

**ESG: Rapid Re-Housing& Homeless Prevention:**

<b>Housing Resource Specialist Screens/Intakes</b>	
Households Assisted	13
Assistance Pending Client Follow Up	4
Assistance Pending HRS Follow Up	14
Households Ineligible	17
Total	46
<b>Households with Continued Assistance</b>	<b>4</b>

**Hotel/Motel:**

6 Households assisted (consisting of 57 bed nights)

**Housing Choice Voucher (HCV) & Project Based Voucher (PBV \*Pine Shores, Swayze Court & Willow Haven):**

We continue to place eligible clients on the PBV/HCV waitlists and process re-certifications, with a focus utilizing ESG RRH/HP funds and PSH for immediate housing placements and shelter diversion.

Per BECKA Mgmt:

*In the month of March we approved 20 new admissions for Genesee County. MSHDA has once again reduced our vouchers for all counties by another 1.5% this is the third reduction since December. We have currently used all of the vouchers for Genesee county however they will let us continue to work with the remaining people that have already been briefed and issued vouchers. This reduction was only for regular/homeless vouchers and did not affect any of the project based vouchers.*

## Monthly Subcommittee Report Out Form

**Date: April 2019**

1. Subcommittee Name: HMIS Agency Administrator
2. a) Chair Name: Julie Pirtle                      b) Co-chair Name: Click or tap here to enter text.
3. Purpose: To review data quality standards, discuss upcoming HMIS changes, and discuss upcoming reporting requirements
4. a) Meeting Date: May 2, 2019                      b) Frequency: Monthly
5. Goal (short/long term): Long Term Goals: 95% quality data reporting, 100% data entry within seven (7) days, 100% on-time reporting
6. Outcomes:

- a. Quantitative: See tables below

April, 2019

Overall Unduplicated	Single Adults	Adults in Families	Children in Families	Number of Families	Unaccompanied Youth	Veterans	Veterans Housed
1027	502	145	361	131	31	59	1

April, 2018

Overall Unduplicated	Single Adults	Adults in Families	Children in Families	Number of Families	Unaccompanied Youth	Veterans	Veterans Housed
1062	441	197	381	167	27	42	15

March, 2019

Overall Unduplicated	Single Adults	Adults in Families	Children in Families	Number of Families	Unaccompanied Youth	Veterans	Veterans Housed
1052	492	161	380	150	30	56	8

March, 2018

Overall Unduplicated	Single Adults	Adults in Families	Children in Families	Number of Families	Unaccompanied Youth	Veterans	Veterans Housed
999	422	191	374	165	25	47	18

# Point-in-Time Count MI-505 Flint/Genesee County CoC

Population: Sheltered and Unsheltered Count

## Persons in Households with at least one Adult and one Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	36	2	0	38
Total Number of persons (Adults & Children)	156	6	0	162
Number of Persons (under age 18)	97	3	0	100
Number of Persons (18 - 24)	33	2	0	35
Number of Persons (over age 24)	26	1	0	27

Gender (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	97	3	0	100
Male	59	3	0	62
Transgender	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0

Ethnicity (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	154	4	0	158
Hispanic/Latino	2	2	0	4

## Point-in-Time Count MI-505 Flint/Genesee County CoC

Race (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	15	0	0	15
Black or African-American	139	4	0	143
Asian	0	0	0	0
American Indian or Alaska Native	2	2	0	4
Native Hawaiian or Other Pacific Islander	0	0	0	0
Multiple Races	0	0	0	0

Chronically Homeless (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of households	1		0	1
Total number of persons	2		0	2

Population: Sheltered and Unsheltered Count

**Persons in Households with only Children**

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	0	2	0	0	2
Total Number of children (under age 18)	0	2	0	0	2

Gender (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	0	2	0	0	2
Male	0	0	0	0	0
Transgender	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	0	2	0	0	2
Hispanic/Latino	0	0	0	0	0

Race (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional			
White	0	1	0	0	1
Black or African-American	0	1	0	0	1
Asian	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	0	0	0	0	0

Chronically Homeless (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	0		0	0	0

# Point-in-Time Count MI-505 Flint/Genesee County CoC

Population: Sheltered and Unsheltered Count

## Persons in Households without Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	209	29	0	48	286
Total Number of persons (Adults)	209	29	0	48	286
Number of Persons (18 - 24)	4	12	0	1	17
Number of Persons (over age 24)	205	17	0	47	269

Gender (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	44	4	0	5	53
Male	165	25	0	43	233
Transgender	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	203	28	0	12	243
Hispanic/Latino	6	1	0	36	43



## Point-in-Time Count MI-505 Flint/Genesee County CoC

Race (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	61	12	0	8	81
Black or African-American	143	17	0	40	200
Asian	0	0	0	0	0
American Indian or Alaska Native	2	0	0	0	2
Native Hawaiian or Other Pacific Islander	1	0	0	0	1
Multiple Races	2	0	0	0	2

Chronically Homeless (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	39		0	10	49

Date of PIT Count: 1/30/2019

Population: Sheltered and Unsheltered Count

### Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	245	33	0	48	326
Total Number of Persons	365	37	0	48	450
Number of Children (under age 18)	97	5	0	0	102
Number of Persons (18 to 24)	37	14	0	1	52
Number of Persons (over age 24)	231	18	0	47	296

### Gender

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	141	9	0	5	155
Male	224	28	0	43	295
Transgender	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

### Ethnicity

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	357	34	0	12	403
Hispanic/Latino	8	3	0	36	47

### Race

Point In Time Summary for MI-505 - Flint/Genesee County CoC

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	76	13	0	8	97
Black or African-American	282	22	0	40	344
Asian	0	0	0	0	0
American Indian or Alaska Native	4	2	0	0	6
Native Hawaiian or Other Pacific Islander	1	0	0	0	1
Multiple Races					
Chronically Homeless	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	41		0	10	51

# BNL Report Out Form

Date: 04/05/2019

1. Subcommittee Name: CoC Veterans' Workgroup
2. a) Chair Name: William A. Doub                      b) Co-chair Name: Tiffani Farrier
3. Purpose: Create affordable housing opportunities for veterans to move from homelessness to safe and secure permanent housing with the supports to sustain their individual housing choices.
4. a) Meeting Date: 4/10/2019                      b) Frequency: Monthly  
**Attendees at 04/10/19 Bi-Weekly Phone Conference Call:** William A. Doub (GHS), Co-Chairperson; Tiffani Ferrier (Family Promise) Co-Chairperson (Absent/Attending Conference); Angela Beaugard and Julie Pirtle (Metro Community Development); Scott Richardson (OLHSA/SSVF); Eduardo Calzada (Region 10 – Veterans' Navigator); Bruce Freimark (Michigan Department of Veteran's Affairs/Region 6 – VCAT); Katie Carnes (Shelter of Flint/Housing Assessment and Resource Agency (HARA)); Mike Striler (TTI/SSVF); Debra Hayes (My Brother's Keeper); Staci Ferguson (Aleda Lutze VAMC).

**Note: Next Veteran's Workgroup – Business Meeting is scheduled for Thursday, May 9, 2019. Next BNL Conference Calls are scheduled for May 16, 2019 and May 30, 2019.**

5. Goal (short/long term):
  - a. **Short term:** Establishment and implementation of a Quality By-Name List for the purpose of moving individual veterans from homelessness to long-term stable housing.
  - b. **Long term:** Creation of affordable housing opportunities for veterans to move from homelessness into safe decent housing with the supports they need to sustain their individual housing choices.
6. Outcomes:
  - a. **Quantitative:** Increase in the numbers of veterans moved from the shelter and 'literal' homelessness to housing as identified on the By-Name List and HMIS.
  - b. **Qualitative:** Establishment of a working By-Name List that meets bi-weekly
7. Observations, comparisons/Trends: The B-Name List is happening. We are meeting regularly and individual client situations are being addressed consistently by the workgroup.  
**BNL Conference Calls took place on April 18th, and May 2nd. We continue to see the following results based on the April 18<sup>th</sup> meeting: 1) A reduction in the number of veterans who are on the list from 29 in early December to as 11 as of April 2019; 2) A corresponding reduction in number of homeless veterans; however by reviewing the name of veterans on the list, we have identified a least 5 veterans who did not follow-up with their services provider after being contacted. 4) One female veteran were identified this past month on the BNL. The May 2<sup>nd</sup> meeting was disrupted by voice over music that drowned out the entire conversation and multiple attempts to re-start the call. This will a matter of discussion at our upcoming business meeting. Another issue to be addressed remains the discrepancy between names appearing in HMIS and on the By-Name List.**

Thank you for your support.

# SOAR Workgroup Report Out Form

Date: 05/06/2019

1. Subcommittee Name: CoC SOAR Stakeholder's Workgroup
2. a) Chair Name: William A. Doub                      b) Co-chair Name: Vacant
3. Purpose: Assisting SHP program participants with applying for Federal, State and local benefits is an important adjunct to the accomplishing the purpose of the Continuum of Care – that of assisting consumers with moving from homeless to housing and having the supports and income to sustain their housing.
4. Meeting Date: None scheduled                      b) Frequency: Quarterly or as needed
  - a. **Attendees:**  
**Note: MDHHS has announced new cohort training dates. These are shared with Metro for distribution to all community providers. As an outcome from this month's CoC meeting, Bill Doub would like to schedule a meeting of current and potential SOAR Stakeholders to discuss referrals and the SOAR Methodology.**
5. Goals:
  - b. **Short term:** Increase the number of SOAR Trained staff using SOAR Principles and Methodology to assist with applying for benefits.
  - c. **Long term:** Establish a network of SOAR trained staff and SOAR Stakeholders to assist SHP housing recipients with applying for benefits.
6. Outcomes:
  - a. **Quantitative:** 1) Increase the number of approvals for clients receiving Federal, State, and local benefits; 2) increase the number of SOAR Trained staff assisting SHP clients with applying for benefits.
  - b. **Qualitative:** Establishment of a network of SOAR – Trained Cadre to assist individual clients with applying for Federal and State benefits.
7. Observations, comparisons/Trends: Tentative CoC side SOAR in-service has been set for early next year. Individual staff are encouraged to take the on-line training. Technical assistance will be provided locally.  
**Note: Michigan is moving to having all SOAR trained staff become State Certified. Completing the On-Line Course is a key element to this process. One approval was noted for this past month after a lengthy adjudicating process was completed. Five applications in process including two referrals from MBK and one from the VA. Bill Doub is certified by the State of Michigan as a SOAR Provider.**

Thank You for your support for SOAR!

## Interagency Service Team Reporting Form

Thursday, April 11, 2019

11:00am-12:00pm

Shelter of Flint Conference Room

1. a) Chair Name: **Tiffany Ferrier**

b) Co-chair Name: **Trina Sanders**

**Attendance:** Katy Carnes (SOF), William Doub (GHS), Danielle Greene (SOF), Angela Beaugard (MCD), Julie Pietle (MCD), Trina Sanders (YWCA), Judy Creed (YWCA), Glory White (BECKA), Angela Willie (CTM)

### MEETING MINUTES

- 1) **Meeting called to order by Trina Sanders shortly after 11:15a**
- 2) **No reported for or meeting minutes for March 2019 IST meeting**
- 3) **Old Business-None**
- 4) **Partner Updates**
  - a) **BECKA**
    - i) Becka will be Briefing one female on April 11<sup>th</sup>. Section 8-11 will be opening-up. It will be a self-application on the computer. We will get more information from Becka Management as they get information.
    - ii) PBV are still available.
  - b) **Carriage Town Ministries**
    - i) 15 beds available in the Men's shelter
  - c) **GCCARD**
    - i) Not present.
  - d) **GHS**
    - i) Bill talked and gave some information that he knew about the Section 8-11 program.
  - e) **Metro Community Development**
    - i) TBRA-2 openings
  - f) **My Brother's Keeper**
    - i) Not present
  - g) **Odyssey House**
    - i) Not present
  - h) **Shelter of Flint**
    - i) Third Shift RA staff opening
  - i) **Traverse Place**
    - i) Not Present
  - j) **YWCA**
    - i) Third Shift RA staff opening
- 5) **Client Issues/Recommendations**
  - a) None
- 6) **Other Business**
  - a) None
- 7) **Announcements**
  - i) Next meeting will be May 9, 2019 in the SOF conference room

## Engagement Committee Meeting

Wednesday, April 24, 2019

(New additions in purple)

### 1. Introductions

Dwayne Clemons – DCLEMONS@HAMILTONCHN.ORG

Julie Pirtle –

Jessica Flint –

Kanisha Clemons -

### 2. Planning of PCC 2019

- Due to the lack of a funding process in place, we had to move the event to June. We are planning for June 20, 2019 from 10 am to 2 pm at CFH. All other aspects of the program will remain the same. Confirmed with Mary Stephens by Dwayne.
- Jessica Flint secured 75 coupons for haircuts/hair styles from Transitions School of Cosmetology.
- Julie Pirtle will send out information for securing bus passes from United Way for PCC. We are seeking to get 800 bus passes to give away. Confirmed. We have the application and everyone received instruction on how to apply. We cannot apply until June. Wellness will get donations from employees to purchase a gift card for the giveaway.
- Troy Brown will reach out to 4H about a petting zoo. His contact is no longer there. He is looking at other options.
- Ashley Seeback will see about ponchos to give away at PCC. Ashley is still researching. Ashley also inquired about the duties of the youth. I emailed her what they would be asked to do: surveys, giveaways, set up, clean up, etc.
- Ashley is seeking out entertainment for the event. Ashley did not make the meeting. She is still seeking out info on all of her assignments.
- YWCA will donate a person and a popcorn machine for the event.
- Jessica Flint will look into a tattoo artist for face painting. It's a go.
- Dwayne will get with John Manse to see about candy bags for survey completion and about sack lunches for the event. Email sent to John; awaiting a reply.
- Wellness will do HIV testing at PCC.
- Kanisha is checking on free bounce houses. It's a go but they need the donation letter.
- We need to bring it up at the COC meeting next week about having COC social media sites.
- Julie will check on YouthBuild for volunteers. Ashley will see if youth from their adolescent program can volunteer. Youthbuild is a go for a PCC.
- Kanisha will be the lead for getting volunteers for PCC.
- Making contact to see if a dental bus is available for the event. Awaiting info from Debra Hayes.
- Molly Mueller will see if Communities First can provide entertainment. Molly is still waiting on an answer.

Next meeting is meeting is May 8, 2019 at 3:00 PM.

~~The event date is May 9, 2019. We will run from 3 pm to 6 pm this year.~~

~~We are confirmed for CTM from 3 PM to 6 PM. We may need to cover Center for Hope, NESK, SESK, and MBK for lunch to capture any surveys that may not make it to the main site at CTM. I'm suggesting that we assign people to man those sites and give them surveys and bus passes to give out for surveys completed.~~

~~Jessica is finalizing the donation letter. We are in talks with MCD and Kasie White to see who signs the letter and where to send the funds.~~

~~Dallas Gatlin is getting a price together of what the food will cost for CTM to prepare and provide.~~

~~We are looking at Center for Hope. CTM is a possible alternate location.~~

~~We are looking to change the venue to CTM due to there already being a meal planned at the proposed time. Dwayne will check with Dallas to confirm before next meeting.~~

~~Julie will get a hair stylist for the event. Stylist is out. Looking for an alternative. Jessica will reach out to Mott and report back by next meeting. Mott cannot do offsite haircuts, but will be willing to provide a voucher for a free hair cut if they are provided a vendor booth at the event. We agree that they should be allowed to come.~~

~~Dwayne will contact Park Place to provide barber services. Park Place is a go for hair cuts.~~

~~Dwayne will find out about the grill.~~

~~Dwayne will work on the flyer and contact Reach about transportation. The flyer will be finalized once we finalize sub site assignments for lunch. While CTM will be the main site from 3 to 6 PM, we still need to man the sub sites CFH, SESK, NESK, and MBK during the lunch hours to capture any surveys we can during that time. Done.~~

~~Lori will have someone contact Family Promise for use of their van. No go.~~

~~Julie contact Koegels and get buns. May not need the buns. Food not needed.~~

~~Marketing Needs:~~

~~Banner~~

~~Flyers~~

~~ABC12, WFLT promotions~~

~~Food Needs:~~

~~Food~~

~~Paper plates~~

~~Napkins~~

~~Entertainment Needs:~~

~~Bounce Houses Dwayne will call Valley to get prices for bounce houses and tent rental. Kanisha secured the bounce houses.~~



**Cheryl will see if we can have a physical activity station. All set. SNAP Nutrition department of GSD will do this station.**

**Need donation for Farmers' Market gift certificates; we will shoot for 150. Total Life Prosperity will provide the gift certificates.**

**Speak with EC about social media presence.**

**Jessica will do the sponsor letter. Dwayne will do the vendor form. We will leave the survey as is. We need incentives for completing the survey. Dwayne will ask John Manse if he will do candy again this year.**

**Julie will connect with Tiffany about the Family Promise van.**

**We need approximately 20 volunteers for surveys. We will need to do a training prior to the event.**

**Next meeting will be on March 20, 2019 at 3:00 pm.**

**Next meeting will be on March 27, 2019 at 3:00 PM at CTM, 605 Garland.**