



Wednesday July 8, 2020

9:00 AM

**Location: Zoom Teleconference**

**Our Mission:**

*“A community working together to achieve access to safe and affordable housing for all residents of Genesee County.”*

**A G E N D A**

- |   |                    |
|---|--------------------|
| <b>I. WELCOME</b>   | Essence Wilson     |
| <b>II. OLD BUSINESS</b>   | Essence Wilson     |
| A. Approval of <a href="#">June</a> minutes   | “                  |
| B. Governance Council update  |                    |
| C. Emergency Solution Grant-CARES ACT funding – Round 1 (\$426,770)   | Shelly Hollman     |
| 1. Submitted June 22, 2020  |                    |
| D. GCMPC – County CARES ACT funding update  | Damon Fortney      |
| E. COF CARES ACT funding update   | Kevin Miller       |
| <b>III. REPORTS</b>   |                    |
| A. H.A.R. A   | Vicky Schultz      |
| B. Street Outreach  | Jim Perlaki        |
| C. Coordinated Entry  | Antoinette McClain |
| D. Subcommittee/Work Group reports  | Chairpersons       |
| <b>IV. NEW BUSINESS</b>   |                    |
| A. <b>MSHDA Coronavirus Relief Funds (CRF) – Program Allocation</b>   | Michelle Edwards   |
| 1. \$2,804,923.00   |                    |
| • Financial assistance: \$2,46,459.00   |                    |
| • Staffing: \$246,046.00  |                    |
| • HARA administration costs: \$88,576.00  |                    |
| • Fiduciary administration costs: \$9,842.00  |                    |
| B. MSHDA NOFA   |                    |
| 1. Due July 30, 2020  |                    |
| <b>VII. OTHER BUSINESS</b>  | Tracey Jackson     |
| A. CoC marketing campaign   |                    |
| B. CoC upcoming courses   |                    |
| C. MCD Positions Filled   |                    |
| 1. HMIS - David Tweedie Org Code (outsourced)   |                    |
| 2. Shaundale Davis, CoC Coordinator (start date July 13, 2020)  |                    |
| <b>VIII. Announcements</b>  | Essence Wilson     |
| Sharing, Client Successes, announcements & opportunities, email for distribution:<br><a href="mailto:flint-geneseecoc@metroflint.org">flint-geneseecoc@metroflint.org</a> |                    |
| <b>IX. Adjournment</b>  | Essence Wilson     |
| Next meeting <b>August 12, 2020 9:00 AM</b> Location: Teleconference  |                    |



## *Flint/ Genesee County CoC Minutes*

Meeting Minutes

June 10, 2020

9:00 AM Zoom Teleconference Call

**Attendance:** Kelly Bidelman, CCJ; Linda Bielskis, SOF; Jodi Blair, GHS; Misty Bowers, GCYC; Donna Bunin, OLHSA; Maurice Bush, Wellness; Tamara Chambers, Catholic Charities- HARA; Dwayne Clemons, Hamilton; Kanisha Clemons, YWCA; Denise Diller, Crossover; Bill Doub, GHS; Dawn Everett, Genesee County Land Bank; Tiffani Ferrier, Family Promise; Staci Ferguson, Veteran Affairs; Jessica Flint, Center for Civil Justice; Damon Fortney, GCMPC; Karla Gardner, Salvation Army- Shiawassee Counties; Debra Hayes, MBK; Allie Herkenroder, Flint Housing Commission; Myra Hinkle, MCD; Shelly Hoffman, SOF; Claudnyse Holloman, Voices for Children; Angela Hood-Beaugard, Disability Network; James Hudgens, New Paths; Sheila Hudson, Catholic Charities-HARA; Tracey Jackson, MCD; Latoya Jenkins, GCCARD; Cindy Johns, Carriage Town Ministries; Andy, Kruse, Ascension Michigan; Jamie Lee Venable, United Way; Nik Lucic, LSEM; Tamika Mack, MDHHS; Joy Martinbianco, Salvation Army-Shiawassee Counties; Antoinette McClain, MCD; Kevin Miller, City of Flint; Molly Mueller, Communities First; Lynn Nee, MDHHS; Jill Nylander, LSEM; Jim Perlaki, GCYC; Vicky Schultz, Catholic Charities; Kimberly Shewmaker, Odyssey House; Kirk Smith, Greater Flint Health Coalition; Katie Stanley, LSEM; Shearese Stapleton, Mercy House; Lydia Tabat, Habitat for Humanity; Corey Taylor, GHP; Charles P Tommasulo, Family Service Agency; Kasie White, UofM Flint Social Work; Essence Wilson, Communities First; Rayetta Wyatt, Veteran Services; Ashnee Young, MCD/LSEM; Jill Young, Catholic Charities; Cheryl Zapfe, GISD

**Welcome:** Meeting called to order by Essence Wilson at 9:00 AM

### OLD BUSINESS

**Approval of May minutes:** Minutes approved

**Governance Council Update:** Essence Wilson stated that the Governance Council met on June 9<sup>th</sup>. She stated that the application for the Governance Council was forwarded to the CoC email this morning. The Governance Council members will also reach out to organizations to identify any gaps that exist currently. She stated feel free to complete the application if interested and share this information. She stated additionally the Governance Council was able to review the Charter and by-laws, the Executive Committee will further review it and feedback will be sent with an RFP for a consultant to assist with best practices nationwide. She stated that the Governance Council will be working on a streamlined funding process for all CoC-related funding as well. She stated that the Governance Council will also be working on an assessment for the HARA and lead agency for evaluation and opportunities to improve. She also stated that the division of responsibility/tasks need to be addressed for the Governance Council, lead agency, the Executive Committee and the general CoC.

**Emergency Solution Grant-CARES ACT funding:** Essence stated that the MSHDA application is due June 19<sup>th</sup>. She stated that Shelter of Flint, as fiduciary for Flint and Genesee County CoC, are responsible for submitting the application. The available categories are Street Outreach, Emergency Shelters, Homelessness Prevention, Rapid Re-housing, HMIS and Admin. She stated that there are additional services allowed under the grant so review the outlined process if you are interested in applying. She stated that they are asking for the preliminary information feedback by end of day tomorrow. Essence stated on Monday, June 15<sup>th</sup> there will be a meeting open for all voting agencies within the CoC to make decisions on the compiled information. The organizations can get the final documentation to Shelter of Flint by June 17<sup>th</sup> and they will be ready to submit on June 19<sup>th</sup>.

**GCMPC- County CARES ACT funding:** Damon Fortney stated that GCMPC is expecting to receive a tripled amount of ESG funds and a portion of CDBG funding. He stated that \$1.4 million should be coming to Genesee county. Applications will be out once allocation amount decisions are made for each program. Damon stated expenses can be back dated to accommodate March and April expenditures. Damon stated more information will be coming from him so stay tuned. He also stated that if you submitted a 2020 application you will not have to submit all the extra documentation.

### REPORTS

**H.A.R.A:** Vicky Schultz stated that HARA is up and doing well. Tammy Chambers is now the manager of housing at Catholic Charities. Vicky stated that Tammy is working with 25 members now and they are starting with the Rapid Re-

Housing piece. Vicky stated that the HARA helpline is now active after there had previously been a glitch for a week and a half. She stated that main building doors will be opening on Monday.

**Street Outreach:** Jim Perlaki stated they are still moving strong with delivering lunches, working with the Coordinated Entry team and coordinating with Metro for funding to get homeless people placed in hotels. Jim stated they will hopefully have solid numbers for the first quarter by next month. Jim stated if you come across someone who needs outreach services, they can call the Hara line or (810) 544-HELP for the Coordinated Entry line.

**Subcommittee/Work Group reports:** Jim Perlaki stated that the Eviction Diversion subcommittee of the CQI team have met on a regular basis to secure their processes. He stated that they have been working closely with Center for Civil Justice and Legal Services of Eastern Michigan. He stated that they are aware that when the courts open the prior evictions filed will be seen first and the concern is of the landlords that were unable to file for evictions over the past few months. He stated that they are anxious about the Eviction Diversion project, but they are in the final stages with HARA and the Coordinated Entry team. They have put together final paperwork for the flow of services and what needs to be taken care of. He stated they will print flyers or posters to communicate out to the CoC and community and he is excited about it going live. Jill Nylander stated that there was an administrative order that solidified the prioritization of how cases will be heard going from oldest to most recent. She stated that the Governor did give a nod for the Eviction Diversion projects standardized across the state. Essence stated she will look into clarification with Executive support given the current situation to advocate for the backdating process.

Tiffany Ferrier stated that there is Eviction Prevention funding at Family Promise. She stated if you have a family that has not been taken to court or received an eviction notice but are behind on payments, an intake form can be filled out on the Family Promise website. She stated that the only requirement is that they have at least 1 child in their home aged 17 or younger. She stated that the program cannot pay late fees.

Antoinette McClain stated that the total number of clients on the QBNL as of June 9<sup>th</sup> are 221 (133 singles, 49 families, 19 youth, 16 veterans and 4 DV). The QBNL numbers will be sent out via email.

## **NEW BUSINESS**

**Coordinated Entry Policy Change:** Essence stated the information on the Coordinated Entry policy change to accommodate pandemics was sent to the CoC email this morning. Tracey stated that the SNAPs office talked about CoC adjusting the language specifically for COVID-19 and this was discussed and agreed in the CE subcommittee meeting. Jim Perlaki created the language and the few changes in priorities are listed. The motion was approved in adding the Coordinated Entry policy language in section E to the Coordinated Entry Process Procedures and Policy handbook.

## **OTHER BUSINESS**

**HUD COVID-19 Amendments:** Tracey stated that MCD submitted 13 COVID-19 amendments, nine were approved. The 3 provisions were (1) Adding budget line items, (2) Moving 10% to a new budget line and (3) Extending the grant. GCYC did not ask for any provisions. SOF provisions were extending grants and all were approved except CHI and V-LUP. GHS requested a 10% shift from leasing to supportive services and rental assistance to supportive services and both were approved. MCD asked for (1) Extension on CoC Planning, it was not approved. (2) Coordinated Entry extension was approved, and (3) 147 extension was not approved.

Tracey stated that most of the grants are in the green. Chronic Homeless Families and the CoC Planning grant may be the only ones that do not spend down to \$5,000. Essence stated that the CoC Planning grant timeframe for spend down will be sent via email because it will be helpful for the Governance Council as they think about ways that the money can be used effectively.

**Adjournment: Essence adjourned meeting at 10:05 AM. Next meeting July 8, 2020 9:00 AM Location: Teleconference**

**Submitted by Myra Hinkle**





## Flint/ Genesee County CoC MSHDA Funding Vote Notes

June 16, 2020

12:00 PM Zoom Teleconference Call

**Attendance:** Chad Adams, SOF; Anthony Barker, Hope Network; Kelly Bidelman, CCJ; Linda Bielskis, SOF; Maurice Bush, Wellness; Tammy Chambers, CCSGC; Dwayne Clemons, Hamilton; Kanisha Clemons, YWCA; Shardae Davis, GCCARD; Bill Doub, GHS; Dawn Everett, Genesee County Land Bank; Dallas Gatlin, CTM; Debra Hayes, MBK; Shelly Hoffman, SOF; Angela Hood-Beaugard, Literacy Network; James Hudgens, New Paths; Tracey Jackson, MCD; Lori Kunkel, GFHC; Nik Lucic, LSEM; Antoinette McClain, MCD; Kevin Miller, City of Flint; Jim Milanowski, GHP; Jim Perlaki, GCYC; Dinah Lee Schaller, Mott; Kimberly Shewmaker, Odyssey House; Shearese Stapleton, Mercy House; Lydia Tabat, Habitat for Humanity; Charles P Tommasulo, Family Service Agency; Kasie White, UofM Flint Social Work; Essence Wilson, Communities First;

**Welcome:** Meeting called to order by Essence Wilson at 12:05 PM.

**Introduction:** Essence stated that the Grant applications represented the needs in the community. She stated that the MSHDA grant application had responses from five community organizations (My Brother’s Keeper, Genesee County Youth Corporation, Catholic Charities, Shelter of Flint and Metro Community Development) that were reviewed. Concerns with responses were addressed and discussed among participants. The grant amount requested totaled \$534,016.00 which was 21% over what was allocated by MSHDA.

**MSHDA ESG Funding Vote:** Motion approved for 21% reduction in grant funding request.

**Voting Reponses:**

	AGENCY NAME	7 of last 12 COC MEETINGS	ACTIVE PARTIC. IN 2 OR MORE SUBCOM	Support	Opposed	Abstention
1	Carriage Town Ministries	X	X	√		
2	Center for Civil Justice	X	X	√		√
3	City of Flint	X	X	NON-VOTING (funder)		
4	Communities First	X	X	NON-VOTING (Executive Committee Chair)		
5	Family Promise of Genesee County	X	X			
6	Flint Odyssey House	X	X	√		
7	GCYC	X	X			√
8	Genesee Health System	X	X	√		
9	Hamilton Community Health Network	X	X	√		
10	Legal Services of Eastern Michigan	X	X	√		
11	Metro Community Development	X	X	NON-VOTING (lead agency)		
12	My Brothers Keeper	X	X			√
13	Shelter of Flint	X	X			√
14	UM Flint Social Work Department	X	X	√		
15	Wellness AIDS Services	X	X	√		
16	YWCA	X	X	√		

**Adjournment:** Meeting was adjourned at 12:22 PM



## Sub-Committees, H.A.R.A., Work Groups, MSHDA HCV

Mission: A community working together to achieve access to safe and affordable housing for all residents of Genesee County.

### Monthly Report Submissions

**July 8, 2020**

Housing Assessment and Resource Agency (H.A.R.A.) – Tammy Chambers

HMIS Agency Administrator – David Tweedie

Coordinated Entry System (CES)/QBNL – Antoinette McClain

Continuous Quality Improvement – Jim Perlaki

Social Security Outreach Accessibility and Recovery (SOAR) – Bill Doub

Veterans By-Name List (BNL) – Bill Doub

### [Cancelled Meeting due to COVID-19](#)

Legislative Action – Debra Hayes

ID Taskforce (mission accomplished) – Debra Hayes

Veteran's Stand Down – Debra Hayes

### [Financial Reports:](#)

HUD – Tracey Jackson

County ESG – Damon Fortney

MSHDA – Jody Pringle/Shelly Hoffman

# HARA Report (June 2020)

Walk- Ins: **25**

Calls: **118**

Sack Lunches Provided: **N/A**

New mailboxes Opened: **25- Distributed 881 pieces of mail**

Referrals (food/ clothing/ personal needs) provided: **199**

Housing Resource Packets Provided: **5**

Rapid Rehousing & Prevention (individuals assisted): **Six (6) New referrals for RRH- Four (4) approved for Housing**

Emergency Motel stays: **N/A (Waiting to get into HMIS)**

Notes:

**\*Reminder that we were having phone issues for two weeks in June.**

Submitted by: Tamara Chambers, Catholic Charities – [tchambers@ccsgc.org](mailto:tchambers@ccsgc.org)

## OrgCode HMIS System Update

Date: 7/6/2020

### OrgCode Specific Duties and Responsibilities of the Position

- Adherence to all Michigan Coalition Against Homelessness (MCAH) HMIS policies, practices and procedures
- Provide training and help desk support to users of the HMIS, and develop HMIS-related training curriculum
- Conduct regular reviews of person-level data to ensure record completeness and congruity
- Ensure that the HMIS is compliant with standards articulated by funders
- Serve as primary contact with MCAH and HMIS software vendor and oversee small- and large-scale maintenance and changes to the system
- Provide support to the HMIS Lead Agency in the preparation of data-focused projects including the annual Point-in-Time Enumeration, Longitudinal System analysis, System Performance Measures, and others as received by the agency
- Assist with HMIS monitoring to ensure data collection and data quality accurately reflects project, agency and system-wide outcomes

### David Tweedie Background

OrgCode's HMIS expert and current system administrator is David Tweedie, who began HMIS administration in Grand Rapids, and recently relocated to his home community. As the primary trainer for ESG, HPRP, HUD-VASH, PATH and SOAR data entry and reporting process across Kent County, David had grown HMIS participation to 20 agencies, 49 programs and 85 users, through the implementation of open, community data-sharing with system-wide outcome indicators and tracking process when he left in 2012. His HMIS expertise developed from successfully leading the process for the migration of Grand Rapids' local data system to statewide data system (which it preceded), including mapping of more than 100,000 lines of code across each question, response and assessment value in HMIS.

After leaving Grand Rapids in 2012, David expanded his HMIS expertise as the System Administrator for all of Washington, D.C., eventually working to hire an additional two staff to assist him in providing technical support to more than 70 agencies, 150 programs and 1,300 staff. He was responsible for HMIS reporting and evaluation across more than \$50 million in Department of Human Services funding to 67 programs, and \$6 million in Department of Veterans Affairs Supportive Services for Veteran Families (SSVF) for 7 agencies and 33 programs. This included technical assistance to providers for the annual Super Notice of Funding Availability for \$21 million in Department of Housing and Urban Development funds to more than 50 agencies' 150 transitional housing, rapid re-housing and permanent supportive housing projects.



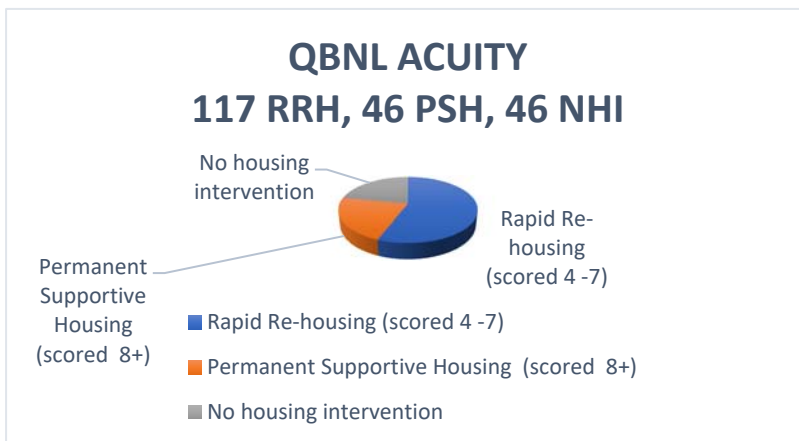
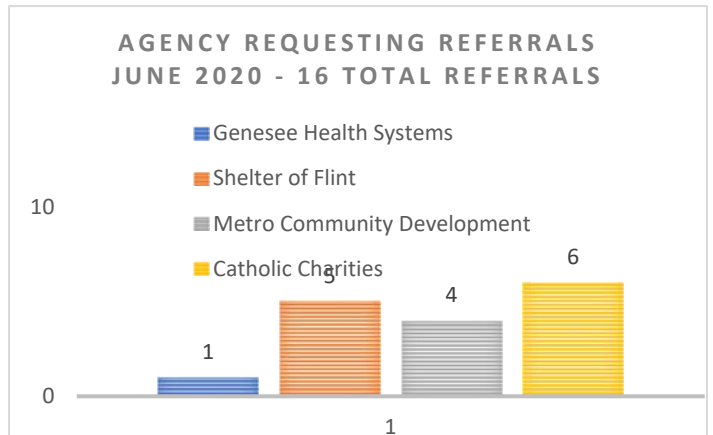
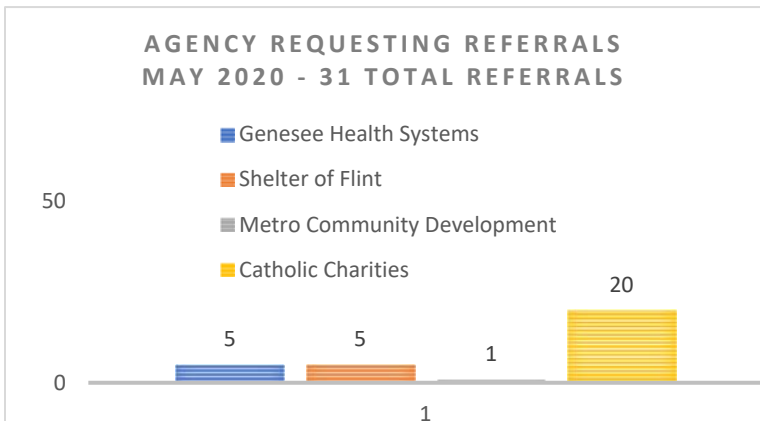
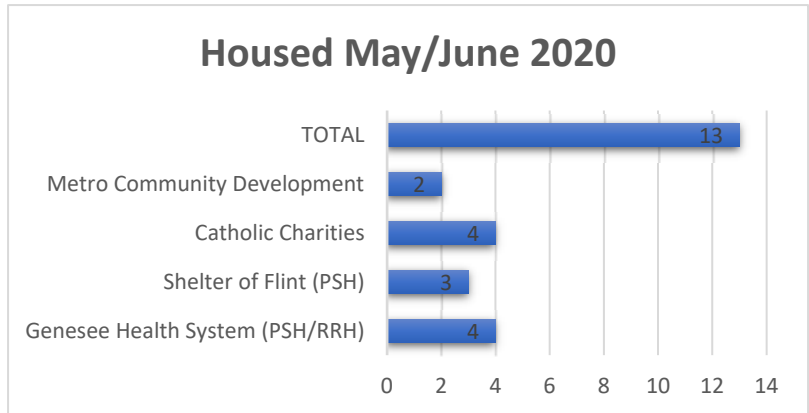
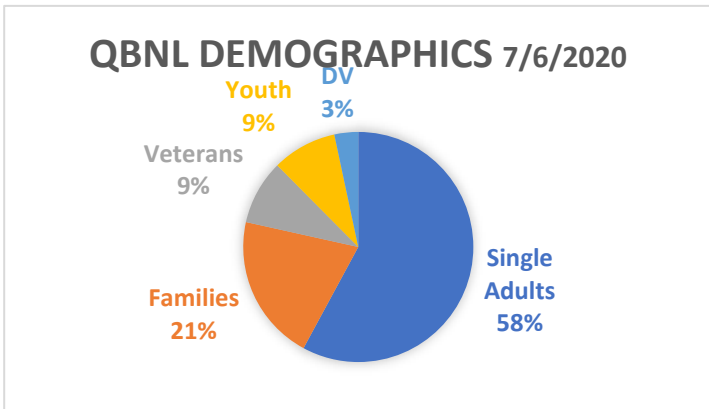
David's HMIS expertise further grew as he joined OrgCode in 2016, where he now serves as the HMIS Administrator for Okaloosa and Fort Walton Beach, Florida, while providing additional HMIS administration support to the North Carolina Statewide, West Virginia Balance of State and District of Columbia Continuum of Care.

This includes HMIS administration activities as part of the annual NOFA, Point-in-Time count, Housing Inventory Chart, Longitudinal Systems Analysis, HMIS Annual Performance Reports, HUD System Performance Measures and ESG CAPER while expanding HMIS coverage and increasing people housed through the process. OrgCode leads multiple Point-in-Time Counts across both the United States and Canada each year, while managing system-wide, client-level data entry, data quality, agency participation and reporting on system-level data to multiple federal departments. Perhaps most importantly, David has joined OrgCode in leading the Coordinated Entry System implementation for people experiencing homelessness across these and other communities, including development of the first of its kind, automatically HMIS-generated By-Name List in the United States. This requires extensive training and re-training of staff equally committed to ending homelessness on how to generate report, analyze data and improve program performance. We will bring OrgCode's trademark mixture of passion, expertise and creative problem-solving to this work across Flint/Genesee County Service.

# Coordinated Entry Monthly Subcommittee Report Out Form

## May/June Updates

QBNL data as of July 6, 2020



# Monthly Subcommittee Report Out Form

Date: 6-15-2020

1. **Subcommittee Name:** Continuous Quality Improvement (CQI) – Eviction Diversion Work
2. **a) Chair Name:** Jim Perlaki                      **b) Co-chair Name:** Co-chair now open
3. **Purpose:** To implement a prevention of homelessness strategy to address the quality of our system of care
4. **a) Meeting Date:** 6/15/2020                      **b) Frequency:** Every other week on Monday until implementation  
Attendees: Jim Perlaki, Kelly Bidelman, Kyle Lawrey, Shari Bellknapp, Erma Brown, Bev Stapleton, Kyle Walton, Antoinette McClain, Tammy Chambers, Nick Lucic, Erin Markell, Maurice Bush, Jill Nylander, Chad, China, Melissa Mehalko, Erica and Greg Abler
5. **Goal (short/long term):** Short term – continue to implement an eviction diversion program to help prevent homelessness for persons who are at risk due to potential eviction by their landlord.
6. **Outcomes:**
  - a. **Quantitative:** Have met since April 2019 to complete the process of beginning an eviction diversion with the county landlord, courts, CoC membership and those at risk.
  - b. **Qualitative:** We are in the final implementation stages and completion of updated work flow and poster and fliers.

**Observations, comparisons/Trends:** The committee started with an overview of the progress made thus far. The work flow was edited and reviewed for accuracy. The inclusion of the new partners was appreciated and request for the completion of the eligibility requirements for each partner was asked of. New partners logos were discussed for inclusion on the new poster and fliers. The state (SCAO) has designed a form that can be used across the state by all courts implementing eviction diversion. The team discussed the funding opportunity made available through the ESG Cares Act. The EDP will receive \$118,500 to begin implementation when the moratorium is lifted by the Governor. The HARA will implement the program and Shelter of Flint will be the fiduciary. The Governor is expected to request that an Eviction Diversion process be implemented statewide. We are light years ahead of other communities across the state to make this a reality. When the moratorium is lifted, the cases will be seen in a staggered approach starting with those filings going back to when the statewide shut down happened in February. Next meeting is scheduled for June 24, 2020.

# Monthly Subcommittee Report Out Form

Date: 6-24-2020

1. **Subcommittee Name:** Continuous Quality Improvement (CQI) – Eviction Diversion Work
2. **a) Chair Name:** Jim Perlaki                      **b) Co-chair Name:** Co-chair now open
3. **Purpose:** To implement a prevention of homelessness strategy to address the quality of our system of care
4. **a) Meeting Date:** 6/24/2020                      **b) Frequency:** Every other week on Monday until implementation  
Attendees: Jim Perlaki, Kelly Bidelman, Tiffani Ferrier and Nicole from Family Promise, Latoya and Shardae from GCCARD and Karla Gardner, Christine and Joy from Salvation Army.
5. **Goal (short/long term):** Short term – continue to implement an eviction diversion program to help prevent homelessness for persons who are at risk due to potential eviction by their landlord.
6. **Outcomes:**
  - a. **Quantitative:** Have met since April 2019 to complete the process of beginning an eviction diversion with the county landlord, courts, CoC membership and those at risk.
  - b. **Qualitative:** Provider and overview and question and answer period for each of the new partners above that have agreed to be a part of the project and have not recently been at the table.

**Observations, comparisons/Trends:** Jim began the discussion with the team providing an overview of what Eviction Diversion is, how it is connected to the Continuous Quality Improvement committee and supported by the Genesee County CoC. Kelly provided an overview of the work flow process and the strategies of the implementation of the project. The discussion was very productive and each of the partners fully supported the effort, had their questions answered and expressed appreciation for the committee's work. These representatives were encouraged to join in on the next call on June 29, 2020. Next meeting is scheduled for June 29, 2020.

# Monthly Subcommittee Report Out Form

**Date:** 7-6-2020

1. **Subcommittee Name:** Continuous Quality Improvement (CQI) – Eviction Diversion Work
2. **a) Chair Name:** Jim Perlaki                      **b) Co-chair Name:** Co-chair now open
3. **Purpose:** To implement a prevention of homelessness strategy to address the quality of our system of care
4. **a) Meeting Date:** 7/6/2020                      **b) Frequency:** Every other week on Monday until implementation  
Attendees: Jim Perlaki, Kelly Bidelman, Kyle Lawrey, Shari Bellknapp, Erma Brown, Kyle Walton, Antoinette McClain, Tammy Chambers, Erin Markell, Maurice Bush, Jill Nylander, Chad, China, Melissa Mehalko, Amy and Damian from Saginaw, Christal Jones from the 67<sup>th</sup> Court, Sharda Davis, Latoya, Emily, Gary Johnson and Greg Abler
5. **Goal (short/long term):** Short term – continue to implement an eviction diversion program to help prevent homelessness for persons who are at risk due to potential eviction by their landlord.
6. **Outcomes:**
  - a. **Quantitative:** Have met since April 2019 to complete the process of beginning an eviction diversion with the county landlord, courts, CoC membership and those at risk.
  - b. **Qualitative:** We are in the final implementation stages and preparing to go live with the lifting of the moratorium on July 15.

**Observations, comparisons/Trends:** The committee started with an overview of the progress made thus far. The work flow was reviewed for accuracy and approved to be used as submitted. The Genesee County CoC was awarded \$2.8 million for eviction diversion through State of Michigan CARES ACT funds. The difference between these dollars and the existing funding streams is this one requires the landlords to forgive 10% of the debt of each tenant. Kyle will explore with landlords what the temperature is out in the community on them losing the 10%. The funds through this \$2.8 million are to be spent first and as a result there will be no need for tenant meetings with all the partners until the funds are exhausted. The HARA and Legal Services will expedite the delivery of these services and the spending down of the funds. The team will also reach out to the remaining courts in the county beyond Flint to establish a working relationship and receive referrals. The posters and fliers are ordered and should be in any day. Additionally, the team asked for Tracey to support the use of capacity building monies with the HUD grant to do billboards and bus signs. Kelly will draft a press release to go to all local media outlets across the county. The team wishes to get radio and television spots as well as expand the distribution of the written materials to other outlets

## **Monthly Subcommittee Report Out Form**

**Date: 7-6-2020**

such as: grocery stores, food distribution sites, bus stations, doctor's offices, etc. Each partner will also be asked to post the poster on their agency website and facebook page. When they arrive they need to be distributed County wide. Next meeting is scheduled for July 13, 2020.

# BNL Workgroup Report Out Form

Date: 07/06/20

1. Subcommittee Name: CoC Veterans' Workgroup
2. a) Chair Name: William A. Doub                      b) Co-chair Name: Tiffani Farrier
3. Purpose: Create affordable housing opportunities for veterans to move from homelessness to safe and secure permanent housing with the supports to sustain their individual housing choices.
4. a) Meeting Date: 6/25/2020 **Next Scheduled** Business Meeting                      b) Frequency: Bi-weekly Conference Calls

**Attendees at Bi-Weekly Conference Calls:** William A. Doub (GHS) and Tiffani Ferrier (Family Promise), Co-Chairperson; Debra Hayes, Quartus Henderson (My Brother's Keeper); (Carriage Town Mission); Rayetta Wyatt (Michigan Works/VERS); Staci Ferguson (Aleda Lutz VAMC); Erin Markell (OLHSA); Julie Winkfield and Katie Stanley (Legal Services); Essence Wilson, Continuum of Care Chairperson; Tracey Jackson and Kermyra Hinkle (Metro Community Development).

**Note: Next Veteran's Workgroup – BNL Conference Call is tentatively scheduled for Thursday, July 9, 2020; however participation in the biweekly conference calls is being re-organized and re-structured. No further calls will be held until there agreement among the participants and the Veterans Administration, whose participation is essential to the success of these meetings and the meeting of Built for Zero Benchmarks.**

5. Goal (short/long term):
  - a. **Short term:** Establishment and implementation of a Quality By-Name List for the purpose of moving individual veterans from homelessness to long-term stable housing.
  - b. **Long term:** Creation of affordable housing opportunities for veterans to move from homelessness into safe decent housing with the supports they need to sustain their individual housing choices.
6. Outcomes:
  - a. **Quantitative:** Increase in the numbers of veterans moved from the shelter and 'literal' homelessness to housing as identified on the By-Name List and HMIS.
  - b. **Qualitative:** Establishment of a working By-Name List that meets bi-weekly in support of the adopted Continuum of Care's Quality By-Name List.
7. Observations, Comparisons/Trends: **"We have all the pieces to the puzzle. We need to put them together. We need to measure what we are doing against the Benchmarks for Achieving Functional Zero in conjunction with the Continuum's work to develop a functioning Quality By-Name List."** During the June 25<sup>th</sup> Conference Call, the facilitator of the conference call received an e-mail from the AAVAMC stating that the current make-up of the Conference Call, participants and structure must be re-configured. They could not participate in any further meetings until this was resolved. For this purpose, a conference call was held to respond to the VA's concerns and identify key participants who would be asked to attend regularly. The Veteran-By-Name List is HMIS based. The list has not been formally updated. OrgCode has been contracted to provide HMIS services. They will be asked to review the current HMIS, Coordinated Entry, and BNL Releases as applied.

Thank You for your support.

# SOAR Report Out Form

Date: 7/06/2020

1. Subcommittee Name: CoC SOAR Stakeholder's Workgroup
2. a) Chair Name: William A. Doub                      b) Co-chair Report: Vacant
3. Purpose: Assisting SHP program participants with applying for Federal, State and local benefits as an important adjunct to accomplishing the purpose of the Continuum of Care – that of assisting consumers with moving from homeless to housing and having the supports and income to sustain their housing.
4. Meeting Date: None scheduled                      b) Frequency: Quarterly or as needed
  - a. **Technical assistance provided in the following area: There is no cost to signing up for SOAR On-Line Training; CoC members and staff from member agencies have expressed interest. Training Binder is available from previous face-to-face trainings. Alisha Ferguson and Matt Muszynski from MDHHS and Amanda Starkey from PRAINCSAMHSA are available to answer any of our questions and provide technical assistance.**
  - b. **Due to COVID-19, there was no quarterly meeting has be held.**
  - c. **Attachments: How to Identify SOAR Applicants; Critical Components for Assisting SSI/SSDI Applicants.**
5. Goals:
  - d. **Short term:** Increase the number of SOAR Trained staff using SOAR Principles and Methodology to assist with applying for benefits.
  - e. **Long term:** Establish a network of SOAR trained staff and SOAR Stakeholders to assist SHP housing recipients with applying for benefits.
6. Outcomes:
  - a. **Quantitative:** 1) Increase the number of approvals for clients receiving Federal, State, and local benefits; 2) increase the number of SOAR Trained staff assisting SHP clients with applying for benefits.
  - b. **Qualitative:** Establishment of a network of SOAR – Trained Cadre to assist individual clients with applying for Federal and State benefits.
7. Observations, comparisons/Trends: SOAR workgroup lead continues to get call requesting assistance with helping client apply for benefits. Individual staff are encouraged to take the on-line training. Technical assistance will be provided locally.
8. **SOAR Report: We did have one approval reported two weeks ago. This particular client was at the Center for Forensic Psychiatry for three years and then sent to Caro State Hospital. He was then discharged and has been staying at the Genesee Crisis Residential Unit. Because of his extensive mental health history, a medical decision was made to house this person at the CRU until he was approved for benefits. The latter is not guaranteed. He still had to go thru the application process which was started in January of this year. All of this happen prior to COVID-19 except for the securing of record from both state institutions. I finally got the records, mailed them from home and our client was approved.**
9. I know this was a long story. Work is taking place on getting clients approved. It is taking a lot of time. I wish I were at my office to restart many of the cases which been put n hold.

Thank You for your support for SOAR!



**Flint/Genesee County 2019/2020 and 2020/2021 HUD Grant Spending Report through April/May 2020**

*Red: concern/discussion      Yellow : Caution      Green: on track*

Start Month	Agency/Project Name	Grant #	Funds Req Type	HUD AWARD	Disbursed (eLOCCS)	Balance (eLOCCS)	Months into grant	% of grant spent	% of grant remaining	# of mths remaining	Est mthly \$ to meet reqs.	Avg Mthly Reimbursement	Notes
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APR 2019	<b>GCYC- Homeless Outreach</b>	<b>0147-911</b>	supp svc	\$100,203.00	\$25,615.63	\$74,587.37	2	25.56%	74.44%	10	\$7,458.74	\$12,807.82	MCD 148/810 \$0
	4/1/2020-		admin	\$7,014.00	\$0.00	\$7,014.00		0.00%	100.00%		\$701.40		
	3/31/2021	Total		\$107,217.00	\$25,615.63	\$81,601.37		23.89%	76.11%		\$8,160.14		
	<b>SOF- Chronic Homeless Families</b>	<b>0343-905</b>	supp svc	\$14,911.00	\$2,575.10	\$12,335.90	2	17.27%	82.73%	10	\$1,233.59	\$7,976.65	343/804 bal \$3345.88
	4/1/2020 -		leasing	\$79,029.00	\$13,378.20	\$65,650.80		16.93%	83.07%		\$6,565.08		
	3/31/2021		admin	\$6,000.00	\$0.00	\$6,000.00		0.00%	100.00%		\$600.00		
		Total		\$99,940.00	\$15,953.30	\$83,986.70		15.96%	84.04%	\$8,398.67			
	<b>SoF - Veterans Lease Up</b>	<b>0344-906</b>	supp svc	\$25,461.00	\$3,384.62	\$22,076.38	2	13.29%	86.71%	10	\$2,121.75	\$8,466.11	344/805 Bal \$10,347.77
	4/1/2020-		leasing	\$79,818.00	\$13,547.60	\$66,270.40		16.97%	83.03%		\$6,651.50		
	3/31/2021		admin	\$6,056.00	\$0.00	\$6,056.00		0.00%	100.00%		\$504.67		
	Total		\$111,335.00	\$16,932.22	\$94,402.78		15.21%	84.79%	\$9,440.28				
										\$9.00			
<b>MCD-Coordinated Entry</b>	<b>0613-800</b>	supp svc	\$69,509.00	\$69,509.00	\$0.00	12	100.00%	0.00%	1	\$0.00	\$9,296.75	1st year of grant	
3/1/2019 - 4/1/2020		admin	\$4,865.00	\$4,865.00	\$0.00		100.00%	0.00%		\$0.00			
	Total		\$74,374.00	\$74,374.00	\$0.00		100.00%	0.00%		\$0.00			

JUL 2019	<b>SoF - CoC Lease Up</b>	<b>0143-811</b>	ops	\$17,490.00	\$17,490.00	\$0.00	11	100.00%	0.00%	1	\$0.00	\$21,534.52	
	7/1/2019-6/30/2020		supp svc	\$80,613.00	\$64,344.35	\$16,268.65		79.82%	20.18%		\$16,268.65		
			leasing	\$163,736.00	\$138,792.41	\$24,943.59		84.77%	15.23%		\$24,943.59		
			admin	\$16,253.00	\$16,253.00	\$0.00		100.00%	0.00%		\$0.00		
			Total		\$278,092.00	\$236,879.76		\$41,212.24	85.18%		14.82%		\$41,212.24
	<b>SoF - Rosewood Manor</b>	<b>0150-811</b>	ops	\$30,242.00	\$22,214.10	\$8,027.90	11	73.45%	26.55%	1	\$8,027.90	\$5,277.68	
	7/1/2019 - 6/30/2020		supp svc	\$33,657.00	\$31,928.19	\$1,728.81		94.86%	5.14%		\$1,728.81		
			admin	\$4,172.00	\$3,912.24	\$259.76		93.77%	6.23%		\$259.76		
		Total		\$68,071.00	\$58,054.53	\$10,016.47	85.29%	14.71%	\$10,016.47				

Start Month	Agency/Project Name	Grant #	Funds Req Type	HUD AWARD	Disbursed (eLOCCS)	Balance (eLOCCS)	Months into grant	% of grant spent	% of grant remaining	# of mths remaining	Est mthly \$ to meet reqs.	Avg Mthly Reimbursement	Notes	
2019	<b>GCYC Transitional Living</b>	<b>0144-811</b>	ops	\$55,869.00	\$55,869.00	\$0.00	12	100.00%	0.00%	1	\$0.00			
			supp svc	\$62,500.00	\$62,500.00	\$0.00		100.00%	0.00%		\$0.00			
			admin	\$8,285.00	\$8,285.00	\$0.00		100.00%	0.00%		\$0.00			
			<b>Total</b>	<b>\$126,654.00</b>	<b>\$126,654.00</b>	<b>\$0.00</b>		<b>100.00%</b>	<b>0.00%</b>		<b>\$0.00</b>			
	7/1/2019 - 6/30/2020													
	<b>MCD - CoC Planning</b>	<b>0614-800</b>	CoC planning	\$107,000.00	\$60,962	\$46,038.40	12	56.97%	43.03%	1	\$46,038.40			
			admin	\$0.00	\$0.00	\$0.00		100.00%	\$0.00					
			<b>Total</b>	<b>\$107,000.00</b>	<b>\$60,961.60</b>	<b>\$46,038.40</b>		<b>56.97%</b>	<b>43.03%</b>		<b>\$46,038.40</b>			
			7/1/2019- 6/30/2020											
	AUG 2019	<b>SoF - Lease UP</b>	<b>0314-807</b>	supp svc	19,000.00	\$12,757.47	\$6,242.53	10	67.14%	32.86%	2	\$3,121.27		
leasing				96,895.00	\$78,416.05	\$18,478.95	80.93%		19.07%	\$9,239.48				
admin				7,147.00	3,326.89	\$3,820.11	46.55%		53.45%	\$1,910.06				
<b>Total</b>				<b>123,042.00</b>	<b>94,500.41</b>	<b>\$28,541.59</b>	<b>76.80%</b>		<b>23.20%</b>	<b>\$14,270.80</b>		<b>\$9,450.04</b>		
8/1/2019 - 7/31/2020														
<b>SoF - Community Lease Up</b>		<b>373-805</b>	supp svc	\$10,579.00	\$9,620.36	\$958.64	10	90.94%	9.06%	2	\$479.32			
			leasing	\$97,435.00	\$68,919.70	\$28,515.30		70.73%	29.27%		\$14,257.65			
			admin	\$7,175.00	\$1,793.75	\$5,381.25		25.00%	75.00%		\$2,690.63			
			<b>Total</b>	<b>\$115,189.00</b>	<b>\$80,333.81</b>	<b>\$34,855.19</b>		<b>69.74%</b>	<b>30.26%</b>		<b>\$17,427.60</b>			
8/1/2019 - 7/31/2020														
<b>GHS - Lease Up</b>	<b>0149-810</b>	leasing	\$259,284.00	\$179,852.00	\$79,432.00	9	69.36%	30.64%	3	\$26,477.33				
		supp svc	\$73,548.00	\$61,594.88	\$11,953.12		83.75%	16.25%		\$3,984.37				
		admin	\$31,816.00	\$11,931.00	\$19,885.00		37.50%	62.50%		\$6,628.33				
		<b>Total</b>	<b>\$364,648.00</b>	<b>\$253,377.88</b>	<b>\$111,270.12</b>		<b>69.49%</b>	<b>30.51%</b>		<b>\$37,090.04</b>				<b>\$31,672.24</b>
8/1/2019 - 7/31/2020														
<b>MCD - HMIS</b>	<b>0146-811</b>	HMIS costs	\$85,747.00	\$79,268.42	\$6,478.58	11	92.44%	7.56%	1	\$6,478.58				
		admin	\$3,830.00	\$2,872.50	\$957.50		75.00%	25.00%		\$957.50				
		<b>Total</b>	<b>\$89,577.00</b>	<b>\$82,140.92</b>	<b>\$7,436.08</b>		<b>91.70%</b>	<b>8.30%</b>		<b>\$7,436.08</b>				<b>\$7,206.22</b>
8/1/2019 - 7/31/2020														
<b>GHS - RR</b>	<b>0447-804</b>	rental assista	\$171,852.00	\$126,732.84	\$45,119.16	9	73.75%	26.25%	3	\$15,039.72				
		supp serv	\$65,747.00	\$46,951.66	\$18,795.34		71.41%	28.59%		\$6,265.11				
		admin	\$15,396.00	\$5,773.50	\$9,622.50		37.50%	62.50%		\$3,207.50				
		<b>Total</b>	<b>\$252,995.00</b>	<b>\$179,458.00</b>	<b>\$73,537.00</b>		<b>70.93%</b>	<b>29.07%</b>		<b>\$24,512.33</b>				<b>\$22,432.25</b>
8/1/2019 - 7/31/2020														

**Genesee County - 2019 ESG Spending Report - as of 7/7/2020**

Agency	Activity	HUD AWARD	Disbursed	Balance	% of grant spent	% of grant remaining	Contract End Date
<b>MBK</b>	Emergency Shelter	\$18,569.00	\$18,569.00	\$0.00	100.0%	0.0%	9/30/2020
<b>Shelter of Flint</b>	Emergency Shelter	\$18,569.00	\$14,587.19	\$3,981.81	78.6%	21.4%	9/30/2020
<b>Catholic Charities</b>	Homeless Prevention	\$10,830.00	\$1,403.00	\$9,427.00	13.0%	87.0%	12/31/2020
	Rapid Rehousing	\$20,887.00	\$4,118.42	\$16,768.58	19.7%	80.3%	12/31/2020
<b>Metro</b>	HMIS	\$7,736.00	\$0.00	\$7,736.00	0.0%	100.0%	9/30/2020
	TBRA (2019 HOME)	\$49,413.77	\$8,560.35	\$40,853.42	17.3%	82.7%	9/30/2020
<b>GCYC</b>	Emergency Shelter	\$29,188.00	\$19,569.53	\$9,618.47	67.0%	33.0%	9/30/2020
<b>GCCARD</b>	Homeless Prevention	\$10,830.00	\$0.00	\$10,830.00	0.0%	100.0%	9/30/2020
<b>YWCA</b>	Emergency Shelter	\$26,507.00	\$15,462.44	\$11,044.56	58.3%	41.7%	9/30/2020

Start Date	Funder	Grant #	Agency	Award Amount	Billed	Balance	Months into grant	% of grant spent	% of grant remaining	# of mths remaining	est mthly \$ to meet reqs.
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Total paid or billed through 11/30/19

Oct 2018	<b>MSHDA</b>	ESG-2019-Shelter-5101-ESM	GCYC	\$23,872	\$23,872	\$0	12	100.00%	0.00%	1	\$0
			My Brother's Keeper	\$23,872	\$23,872	\$0	12	100.00%	0.00%	1	\$0
			Shelter of Flint	\$190,975	\$190,975	\$0	12	100.00%	0.00%	1	\$0

*contract extended for full expenditure*

Re-allocated funds for GHS Community Housing

Apr 2019	<b>MSHDA</b>	HML-2017-Shelter-5101-ESF	GHS	\$20,000	\$20,000	\$0		100.00%	0.00%	0	\$0
		Term: 4/15/19 to 7/31/19	SOF (admin)	\$960	\$960	\$0		100.00%	0.00%	0	\$0

Apr 2019	<b>MSHDA</b>	HML-2018-Shelter-5101-ESF	GHS	\$10,000	\$10,000	\$0		100.00%	0.00%	0	\$0
		Term: 4/15/19 to 9/30/19	SOF (admin)	\$750	\$750	\$0		100.00%	0.00%	0	\$0

Oct 2019	<b>MSHDA</b>	ESG-2020-Shelter-5101-ESM	GCYC	\$22,857	\$21,240	\$1,617	9	92.93%	7.07%	3	\$539
			My Brother's Keeper	\$22,857	\$22,857	\$0	9	100.00%	0.00%	3	\$0
			Catholic Charities	\$93,710	\$0	\$93,710	9	0.00%	100.00%	3	\$31,237
			Shelter of Flint	\$89,140	\$81,603	\$7,537	9	91.54%	8.46%	3	\$2,512