



## *Flint/ Genesee County CoC Minutes*

Meeting Minutes

June 10, 2020

9:00 AM Zoom Teleconference Call

**Attendance:** Kelly Bidelman, CCJ; Linda Bielskis, SOF; Jodi Blair, GHS; Misty Bowers, GCYC; Donna Bunin, OLHSA; Maurice Bush, Wellness; Tamara Chambers, Catholic Charities- HARA; Dwayne Clemons, Hamilton; Kanisha Clemons, YWCA; Denise Diller, Crossover; Bill Doub, GHS; Dawn Everett, Genesee County Land Bank; Tiffani Ferrier, Family Promise; Staci Ferguson, Veteran Affairs; Jessica Flint, Center for Civil Justice; Damon Fortney, GCMPC; Karla Gardner, Salvation Army- Shiawassee Counties; Debra Hayes, MBK; Allie Herkenroder, Flint Housing Commission; Myra Hinkle, MCD; Shelly Hoffman, SOF; Claudnyse Holloman, Voices for Children; Angela Hood-Beaugard, Flint Genesee Literacy Network; James Hudgens, New Paths; Sheila Hudson, Catholic Charities- HARA; Tracey Jackson, MCD; Latoya Jenkins, GCCARD; Cindy Johns, Carriage Town Ministries; Andy, Kruse, Ascension Michigan; Lori Kunkel, Greater Fling Health Coalition; Jamie Lee Venable, United Way; Nik Lucic, LSEM; Tamika Mack, MDHHS; Joy Martinbianco, Salvation Army-Shiawassee Counties; Antoinette McClain, MCD; Kevin Miller, City of Flint; Molly Mueller, Communities First; Lynn Nee, MDHHS; Jill Nylander, LSEM; Jim Perlaki, GCYC; Vicky Schultz, Catholic Charities; Kimberly Shewmaker, Odyssey House; Kirk Smith, Greater Flint Health Coalition; Katie Stanley, LSEM; Shearese Stapleton, Mercy House; Lydia Tabat, Habitat for Humanity; Corey Taylor, GHP; Charles P Tommasulo, Family Service Agency; Kasie White, UofM Flint Social Work; Essence Wilson, Communities First; Rayetta Wyatt, Veteran Services; Ashnee Young, MCD/LSEM; Jill Young, Catholic Charities; Cheryl Zapfe, GISD

**Welcome:** Meeting called to order by Essence Wilson at 9:00 AM

### **OLD BUSINESS**

**Approval of May minutes:** Minutes approved

**Governance Council Update:** Essence Wilson stated that the Governance Council met on June 9<sup>th</sup>. She stated that the application for the Governance Council was forwarded to the CoC email this morning. The Governance Council members will also reach out to organizations to identify any gaps that exist currently. She stated feel free to complete the application if interested and share this information. She stated additionally the Governance Council was able to review the Charter and by-laws, the Executive Committee will further review it and feedback will be sent with an RFP for a consultant to assist with best practices nationwide. She stated that the Governance Council will be working on a streamlined funding process for all CoC-related funding as well. She stated that the Governance Council will also be working on an assessment for the HARA and lead agency for evaluation and opportunities to improve. She also stated that the division of responsibility/tasks need to be addressed for the Governance Council, lead agency, the Executive Committee and the general CoC.

**Emergency Solution Grant-CARES ACT funding:** Essence stated that the MSHDA application is due June 19<sup>th</sup>. She stated that Shelter of Flint, as fiduciary for Flint and Genesee County CoC, are responsible for submitting the application. The available categories are Street Outreach, Emergency Shelters, Homelessness Prevention, Rapid Re-housing, HMIS and Admin. She stated that there are additional services allowed under the grant so review the outlined process if you are interested in applying. She stated that they are asking for the preliminary information feedback by end of day tomorrow. Essence stated on Monday, June 15<sup>th</sup> there will be a meeting open for all voting agencies within the CoC to make decisions on the compiled information collected from the Executive Committee. The organizations can get the final documentation to Shelter of Flint by June 17<sup>th</sup> and they will be ready to submit on June 19<sup>th</sup>. The MSHDA Cares ACT Funding Timeline/Instructions are as follows:

June 10	Discussion with CoC body
June 11	Sub-recipient interest forms due
June 12	Compiled interest forms to CoC body for vote
June 15	Call with CoC body for vote
June 17	Selected sub-recipient application documents due to Shelter of Flint
June 19	Shelter of Flint submission to MSHDA

**GCMPC- County CARES ACT funding:** Damon Fortney stated that GCMPC is expecting to receive a tripled amount of ESG funding and a portion of CDBG funding. He stated that \$1.4 million should be coming to county. Applications will be out once allocation amount decisions are made for each program, if you submitted a 2020 application you will not have to submit all the extra documentation to make it a faster process. Damon stated expenses can be back dated to accommodate March and April expenditures. Damon stated more information will be coming from him so stay tuned.

## **REPORTS**

**H.A.R.A:** Vicky Schultz stated that HARA is up and doing well. Tammy Chambers is now the manager of housing at Catholic Charities. Vicky stated that Tammy is working with 25 members now and they are starting with the Rapid Re-Housing piece. Vicky stated that the HARA helpline is now active after there had previously been a glitch for a week and a half. She stated that main building doors will be opening on Monday.

**Street Outreach:** Jim Perlaki stated they are still moving strong with delivering lunches, working with the Coordinated Entry team and coordinating with Metro for funding to get homeless people placed in hotels. Jim stated they will hopefully have solid numbers for the first quarter by next month. Jim stated if you come across someone who needs outreach services, they can call the HARA line or (810) 544-HELP for the Coordinated Entry line.

### **Subcommittee/Work Group reports:**

**CQI:** Jim Perlaki stated that the Eviction Diversion subcommittee of the CQI team have met on a regular basis to secure their processes. He stated that they have been working closely with Center for Civil Justice and Legal Services of Eastern Michigan. He stated that they are aware that when the courts open the prior evictions filed will be seen first and the concern is of the landlords that were unable to file for evictions over the past few months. He stated that they are anxious about the Eviction Diversion project, but they are in the final stages with HARA and the Coordinated Entry team. They have put together final paperwork for the flow of services and what needs to be taken care of. He stated they will print flyers or posters to communicate out to the CoC and community and he is excited about it going live. Jill Nylander stated that there was an administrative order that solidified the prioritization of how cases will be heard going from oldest to most recent. She stated that the Governor did give a nod for the Eviction Diversion projects standardized across the state. Essence stated she will look into clarification with Executive support given the current situation to advocate for the backdating process.

Tiffany Ferrier stated that there is Eviction Prevention funding at Family Promise. She stated if you have a family that has not been taken to court or received an eviction notice but are behind on payments, an intake form can be filled out on the Family Promise website. She stated that the only requirement is that they have at least 1 child in their home aged 17 or younger. She stated that the program cannot pay late fees.

Angela Beaugard stated that there are many in subsidized housing that may not have kept up with the requirement to pay and they are not always eligible for the federal funding coming down the pipe, so it is important that we look at the leveraging for a type of funding as to who is eligible to receive it. She stated that federally funded programs will not qualify for prevention to pay housing subsidies with a reduced requirement to pay. Angela also stated that on a Housing Commission call she was on that they are aware that once this memorandum is lifted there will be a slew of evictions. Allie Herkenroder made note that anyone living in an FHC managed property who falls behind on their rent can complete a repayment agreement to spread the payments missed over a course of time.

**CE:** Antoinette McClain stated that the total number of clients on the QBNL as of June 9<sup>th</sup> are 221 (49 families, 19 youth, 16 veterans and 4 DV). Majority of the individuals on the QBNL are singles at 133. The QBNL numbers will be sent out via email.

## **NEW BUSINESS**

**Coordinated Entry Policy Change:** Essence stated the information on the Coordinated Entry policy change to accommodate pandemics was sent by Tracey to the CoC email this morning. Tracey stated that the SNAPs office talked about CoC adjusting the language specifically for COVID-19 and this was discussed and agreed in the CE subcommittee meeting. Jim Perlaki created the language and the few changes in priorities are listed. The Coordinated Entry amendment was unanimously approved in adding the Coordinated Entry policy language in section E to the Coordinated Entry Process Procedures and Policy handbook.

#### **OTHER BUSINESS**

**HUD COVID-19 Amendments:** Tracey stated that MCD submitted 13 COVID-19 amendments, nine were approved. There were 3 provisions were (1) Adding budget line items, (2) Moving 10% to a new budget line and (3) Extending the grant. GCYC did not ask for any provisions. SOF provisions were extending grants and all were approved except CHI and V-LUP. GHS requested a 10% shift from leasing to supportive services and rental assistance to supportive services and both were approved. MCD asked for (1) Extension on CoC Planning, it was not approved. (2) Coordinated Entry extension was approved and were able to spend down to 0, (3) Home Outreach extension was not approved. Also, HMIS is on track to be spent down.

Tracey stated that most of the grants are in the green (on target for appropriate spend down). Chronic Homeless Families and the CoC Planning grant may be the only ones that do not spend down to \$5,000. Essence stated that the CoC Planning grant timeframe for spend down will be sent via email as it will be helpful for the Governance Council when thinking about ways that the money can be used effectively.

**Adjournment: Essence adjourned meeting at 10:05 AM. Next meeting July 8, 2020 9:00 AM Location: Teleconference**

**Submitted by** Myra Hinkle